

NEWTON COUNTY SCHOOLS

HB 251 – Parent Transfer Request Form  
2023-2024

**Parents:** Please complete this form and bring it to the receptionist at the Newton County Board of Education building located at 2109 Newton Drive NE, Covington, Georgia, 30014, OR email the completed form to [NCSS\\_HB251@newton.k12.ga.us](mailto:NCSS_HB251@newton.k12.ga.us). Requests will only be accepted for the schools and grade levels listed in the NCSS HB 251 2023-24 Announcement.

**ALL FORMS ARE DUE ON OR BEFORE 5:00 P.M., FRIDAY, JULY 21, 2023. FORMS SUBMITTED AFTER THE DEADLINE WILL NOT BE ACCEPTED.**

Parent Transfer Request Form (Parents Must Complete)

**Student Information**

Student’s Name \_\_\_\_\_ Grade \_\_\_\_\_ Birth Date \_\_\_\_\_

Name of Custodial Parent/Guardian requesting transfer \_\_\_\_\_

Home Address \_\_\_\_\_ Phone \_\_\_\_\_  
Street City Zip Code

Mailing Address, if different \_\_\_\_\_ E-Mail \_\_\_\_\_

**School Information**

For 2022-23, based upon your home address, the student is zoned to attend \_\_\_\_\_

I \_\_\_\_\_ am requesting a transfer for \_\_\_\_\_  
(Name of Parent/Guardian) Student’s Legal Name

to attend one of the following other schools (limited number of spaces in select grades as indicated on the HB 251 Announcement) in the district:

**Elementary Schools:** Flint Hill, Livingston, Middle Ridge, Porterdale, Rocky Plains

**Middle Schools:** None Available

**High Schools:** Alcovy High

Parent/Guardian Ranked List of Requested Schools for Transfer

1) \_\_\_\_\_

2) \_\_\_\_\_

3) \_\_\_\_\_

Parent/Guardian Signature \_\_\_\_\_ Date \_\_\_\_\_